

EFFECTIVE

March 1, 2002.

SUBJECT

1. Code Modifications
2. Revised Forms

**1) CODE
MODIFICATIONS**

Codes have been updated in Items C, D, E, I, N and P for the Data Warehouse project. Refer to RFB 2001-007 dated 8/1/2001 for more information about this project.

2) REVISED FORMS

The new FIA-1790, Client Contact Sheet, was pushed to local office in November as a Word template. The form was revised to give specialists more room for recording information. A second page as added for customers to track their progress toward specific goals. Instructions have been revised in RFF-1790.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items (content changes) ...

**RFC E
RFC N
RFF 1790**

Changed Items (link changes only) ...

**RFC C
RFC D
RFC I
RFC P**